

**This is the statement of general policy and arrangements for
The Fire & Ice Riding Club at Hornblotton Farm**

**Overall and final responsibility for health and safety is that of:
Faye Litherland**

**Day-to-day responsibility for ensuring this policy is put into practice is delegated to:
Faye Litherland & Louise Southgate**

Name of Assessor: Faye Litherland

Date of Assessment: 24 September 2021

Signed:

RISK ASSESSMENT

Statement of General Policy	Responsibility of (Name / Title)	Action / Arrangements (Customise to meet your own situation)	
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from event activities	Faye Litherland / Riding Club and Yard Owner	N/A	
To provide adequate training to ensure volunteers and officials are competent to do their work	Faye Litherland / Riding Club and Yard Owner	N/A	
To engage and consult with stakeholders on day-to-day health and safety conditions and provide advice and supervision on occupational health	Faye Litherland / Riding Club and Yard Owner	N/A	
To implement emergency procedures - evacuation in case of fire or other significant incident. You can find help with your fire risk assessment at: (See note 1 below)	Faye Litherland / Riding Club and Yard Owner Louise Southgate / Yard Assistant	N/A	
To maintain safe and healthy event conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances. Conduct sporting activity in accordance with rules and current best practice.	Faye Litherland / Riding Club and Yard Owner	N/A	
Health and safety / Event Plan / Emergency Plan available at event	Faye Litherland / Riding Club and Yard Owner	Available on website and in H&S Folder	
First-aid box and accident book are located: Accidents and ill health reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) (see note 2 below)	Faye Litherland / Riding Club and Yard Owner	Located in the barn.	
Signed:		Date :	24 September 2021
Subject to review, monitoring and revision by:	Faye Litherland	Every :	12 months or sooner if work activity changes

Organisation name: The Fire & Ice Riding Club at Hornblotton Farm

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Access	Officials, volunteers, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.	Provide adequate width and siting of entrance off main road supervised by stewards in hi-visibility clothing with warning signs placed 200m either side of the entrance.	Brief stewards to continue to assess traffic movement, congestion and any issues with mud on the roads.	Organiser & Stewards to monitor	30/10/2013	30/10/2013
Access: Vehicle collision	Horses, competitors, officials and the general public may be injured by the collision.	Good visibility splays present onto minor road	None	N/A	N/A	N/A
Egress: Vehicle collision, Congestion	Horses, competitors, officials and the general public may be injured by the collision and/or congestion.	Good visibility splays present onto minor road	None	N/A	N/A	N/A
Event layout: Conflict between vehicles, Vehicles vs pedestrians, Vehicles vs competitors	Officials, competitors and the general public may become injured if conflict arises between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Dedicated areas for pedestrians Dedicated horse walks No-go horse areas Warm up areas away from vehicles and pedestrians	None	N/A	N/A	N/A
Toilets: Pollution, Trip hazard, Infection	Officials, competitors, cleaners and the general public may be harmed by the pollution and gain infection and may be injured by a trip hazard.	Regular service, cleaning, disinfection, washing facilities, adequate numbers suitably located	None	N/A	N/A	N/A
Drinking water: Infection, Pollution, Slippery ground	Horses, officials, competitors and the general public may be harmed by the pollution and gain infection and may be injured by slipping over on slippery ground.	All drinking water is mains pressure supplied.	None	N/A	N/A	N/A
Ground conditions: Very hard ground	Horses may become injured on the hard ground if jumping.	To be assessed on the day, pre-watering, rolling spiking etc	None	N/A	N/A	N/A
Adverse weather: Poor ground, Flooding	Mainly horses and competitors as the horse may slip if the ground is wet. Officials and the general public may be injured if they come into contact with a spooky horse or they themselves can slip over.	To be assessed on the day – tractors, drainage channels etc	None	N/A	N/A	N/A
Competition areas, fencing, stakes and	Operatives, officials, competitors and horses can become injured by competition areas, fencing, stakes	Competent, experienced operatives only to be used, PPE to be worn as appropriate	None	N/A	N/A	N/A

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
roping: <i>Injury to operative</i>	and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.					
Erection of PA system Routing of cables: <i>Risk assessment required, Tripping people</i>	Officials, competitors, horses and the general public may be injured due to a tripping hazard of trailing wires from the PA cables.	PA system contained inside area not accessible to the public. Cables managed to avoid trip hazard	None	N/A	N/A	N/A
Erection of trade stands Guy ropes/pegs: <i>Risk assessments required, Tripping people</i>	Officials, competitors and the general public may be injured due to guy ropes or pegs left lying around loose causing people to trip over them.	Trade stands to be erected prior to the event No ropes to front of stands	None	N/A	N/A	N/A
Temporary lighting, power and generators: <i>Electrocution, fire hazard, burn injuries</i>	Officials, competitors and the general public may be injured from electrocution or by tripping over wires. If something went wrong with a power outlet people could become burnt and it can become a fire hazard.	Generators must have safety certificates and be earthed, to be placed in free atmosphere with barriers cabling to be buried/covered	None	N/A	N/A	N/A
Bottled gas: <i>Fire, explosion, burn injuries</i>	Officials, competitors and the general public can become injured if a can of bottled gas explodes due to heat or compression. They can obtain severe burn injuries from this.	All users to demonstrate safe working practices, fire extinguishers to be located at strategic points if gas used	None	N/A	N/A	N/A
Public parking Uncontrolled parking Horseboxes: <i>Blocking emergency access, Impact with pedestrians, Fire</i>	Officials, competitors, horses and the general public may become injured if parking is uncontrolled, and horseboxes are parked too close together. Horses can collide with each other and this is also a fire hazard.	Designated parking areas for coralling Designated parking areas for visitors	None	N/A	N/A	N/A
Emergency vehicles, high speed movements:	Officials, competitors, horses and the general public may become injured by emergency vehicles making high speed movement.	PA warning for spectators etc	None	N/A	N/A	N/A

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
<i>Impact with pedestrians, competitors and obstacles</i>	The vehicles may not always see you. Obstacles may also be harmed if they happen to be in the way.					
Catering On site food preparation Off site food preparation: <i>Food poisoning, Fire</i>	Caterers, officials, competitors and the general public may be harmed by food poisoning on an on-site food preparer due to un-hygienic facilities and that has been handled un-hygienically. There is also a risk of fire as caterers sometimes use electrical or gas components to heat or warm food. They can also be harmed by food poisoning of the food has been prepared off-site due to the same reasons.	Approved caterer, food hygiene certificates, hot hand wash facilities, food cold storage facility, electrical/gas safety certificate, fire extinguishers	None	N/A	N/A	N/A
Food vendors: <i>Food poisoning, Fire</i>	Officials, competitors and the general public may be harmed by food poisoning by eating food that has been handled un-hygienically. There is also a risk of fire as food vendors use electric or gas components to produce the food.	Approved caterer, food hygiene certificates, hot hand wash facilities, food cold storage facility, electrical/gas safety certificate, fire extinguishers	None	N/A	N/A	N/A
Food waste clearance: <i>Rats, flies</i>	Officials, competitors and the general public may be harmed from food waste being left lying around as it attracts rats and flies which can carry disease. Horses can also be affected by food waste because of the flies.	Remove waste regularly to sealed containers	None	N/A	N/A	N/A
Liquid waste clearance: <i>Pollution</i>	Officials, competitors, horses and the general public may be harmed from pollution caused by liquid waste if the waste isn't disposed of properly and any of the above come into contact with it.	Vendors to demonstrate waste storage or approved disposal methods	None	N/A	N/A	N/A